



A program of the Metro Chamber

## **METRO EDGE PROGRAM CHAIR INVOLVEMENT GUIDELINES**

THANK YOU for showing interest in serving on the Metro EDGE Leadership Council. Before you sign your life away, it's important to know a bit about what Metro EDGE is, what our goals are, and how your involvement will help realize these goals. We ask you only make commitments that you can keep. Be punctual. Don't let people down. Deliver as promised. And at the end of the day, get ready to be the change you want to see in our region!

### **WHO WE ARE/WHAT WE DO**

The young professional program of the Sacramento Metro Chamber of Commerce, Metro EDGE is a diverse network generally between the ages of 21-40 brought together by the common goal of contributing to the creative and innovative growth of the region. We are committed to stimulating innovation, providing a platform for meaningful conversation within our region, and contributing to our community as business and civic leaders.

### **OUR GOALS & MISSION**

Our goal is to harness and attract the energy of young leaders and professionals to influence the advancement of an innovative, sustainable, dynamic, and nationally competitive region. Each decision we make tries to bring us one step closer to a region that is THE destination for young professionals to live, work and play.

### **YOUR INVOLVEMENT**

As Chair you will become an essential part of the decision making process for the Metro EDGE program as a whole. All we ask is that you share your *time, energy, ideas* and *passion* for this region with us in all our endeavors. Your involvement will require your attendance at monthly Leadership Council meetings and Metro EDGE events as well as serve as a representative of Metro EDGE at a variety of community events throughout the year.

### **SPECIFIC EXPECTATIONS & GUIDELINES**

- **As Chair, you are required to commit three years to serve on the Leadership Council. You will serve the first year as Vice Chair, the second as Chair, and the third as Past Chair.**

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- **You must be a current member of Metro EDGE during your entire tenure as a member of the Leadership Council.**
- **Your attendance at annual Leadership Council planning retreats is mandatory. The 2016 planning retreat will be **December 4-5 2015, in Napa, California.****
  - o An opportunity to create the program's annual accomplishment wish list, all incoming and exiting Leadership Council members are required to attend this strategy session to determine specific goals for 2016.
  - o In addition to planning for the 2016 year, workshops offering critical leadership skills and business planning will be offered at no charge to members of the incoming Leadership Council.
- **You must attend a minimum 11 of 12 monthly Leadership Council meetings.**
  - o Meetings are 5:30-7p every first Wednesday of the month at a downtown Sacramento location.
  - o Purpose of the monthly meetings is to recap current Metro EDGE news and recent events, discuss and plan new events, delegate action items and responsibilities, discuss committee specific ideas and general program ideas.
- **You must attend a minimum of 10 Metro EDGE events per year.**
  - o Each committee will require a focus on their specific events.
  - o Although we all may have specific focuses within the program, it is crucial for each member of the Leadership Council to experience a taste of all EDGE has to offer.
- **You must attend a minimum of 5 community events as a representative of Metro EDGE.**
  - o Community events may include the State of the City, City Council meetings, etc.
- **You must recruit at least 10 new EDGE members.**
  - o Member growth and expansion is key to the program's success and it is the responsibility of all engaged members to shoulder this task themselves.

***As Vice Chair in 2016, you must also:***

- **Attend a minimum of 1 committee meeting for each of the seven Metro EDGE committees as Vice Chair.**
- **Attend the Sept. 2016 Metro Chamber Study Mission as a representative of Metro EDGE.**
  - o The cost of your reservation will be sponsored by Metro EDGE
- **Attend the annual Metro Chamber board retreat in November 2016.**

***As Chair in 2017, you must also:***

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- **Attend the annual Metro Chamber Business Awards and Dinner in early 2017.**
- **Attend the annual Metro Chamber board retreat in November 2017.**